

POWERS & WOODMEN COMMERCIAL BUSINESS IMPROVEMENT DISTRICT  
121 South Tejon St., Suite 1100  
Colorado Springs, Colorado 80903  
719-365-0330  
[www.powerswoodmenbid.com](http://www.powerswoodmenbid.com)

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, November 2, 2022

**TIME:** 9:30 a.m.

**LOCATION:** Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

**ACCESS:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTAxMDkzNTItZGZkYy00ODk3LWI5NTEtNGIyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTAxMDkzNTItZGZkYy00ODk3LWI5NTEtNGIyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 505 813 516#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Seibert		May, 2023
Christopher S. Jenkins		May, 2023
David D. Jenkins		May, 2023
Delroy Johnson		May, 2025
Vacant		May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Acknowledge resignation of Director Russell T. Tutt IV effective October 21, 2022.
- E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- F. Review and consider approval of minutes from the October 27, 2021 special Board meeting (enclosure).
- G. Discuss results of the May 3, 2022 Regular Director Election.
- H. Confirm filing of Oaths of Directors.
- I. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

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- J. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- K. Ratify approval of 2023 Operating Plan (enclosure).

- L. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- M. Other.

## **II. FINANCIAL MATTERS**

- A. Consider ratification of previous and approval of current claims (enclosure).
- B. Review and consider acceptance of September 30, 2022 Unaudited Financial Statements (enclosure).
- C. Review and consider approval of 2021 Audit (enclosure).
- D. Review and consider approval of Developer Advance summary (enclosure).
- E. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- F. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and to Set Mill Levies (enclosure).
- G. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- H. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- I. Consider approval of the engagement letter with BiggsKofford to prepare the 2022 Audit (enclosure).
- J. Other.

## **III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions (enclosure).
- B. Consider approval of Workers Compensation Exclusion Resolution (enclosure).
- C. Other.

**IV. MANAGER MATTERS**

A. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2023 (to be distributed).

B. Other.

**V. OTHER BUSINESS**

A. Other.

**VI. ADJOURNMENT**

**The next regular meeting is scheduled for November 23, 2022 at 9:00 a.m.**