

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
POWERS & WOODMEN COMMERCIAL BUSINESS IMPROVEMENT
DISTRICT
(THE "DISTRICT")
HELD
SEPTEMBER 5, 2023

A special meeting of the Board of Directors of the Powers & Woodmen Commercial Business Improvement District (referred to hereafter as the "Board") was convened on Tuesday, September 5, 2023, at 9:00 a.m. via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

Timothy Seibert, President
Christopher S. Jenkins, Vice President
Delroy Johnson, Assistant Secretary
Greg Barbuto, Assistant Secretary

Director David D. Jenkins was absent and excused.

Also, In Attendance Were:

Russell W. Dykstra, Esq.; Spencer Fane, LLP
Josh Miller & Carrie Bartow; CliftonLarsonAllen LLP

ADMINISTRATIVE MATTERS

Call to Order and Agenda:

Director Seibert called the meeting to order at 9:01 a.m.

Following discussion, upon a motion duly made by Director C. Jenkins, seconded by Director Johnson and, upon vote, unanimously carried, the Board approved the agenda, as presented, and excused the absence of Director David Jenkins.

Quorum/Director Qualifications/Disclosure Items: Mr. Dykstra discussed the state law requirements for disclosure of potential conflicts of interest with the Directors, noting that completed disclosure statements had been filed for each of the Directors with the Secretary of State at least three days prior to the meeting. In addition, Mr. Dykstra noted that each Director is to verbally reveal his/her potential conflicts of interest to the Board prior to beginning the discussion in which a conflict may arise.

Public Comment: None.

FINANCIAL MATTERS

June 30, 2023 Unaudited Financial Statements: Ms. Bartow reviewed the June 30, 2023 Unaudited Financial Statements with the Board. Following

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review, upon a motion duly made by Director Johnson, seconded by Director C. Jenkins and, upon vote, unanimously carried, the Board accepted the June 30, 2023 Unaudited Financial Statements, as presented.

Interim Claims Totaling \$51,859.79 Ms. Bartow reviewed the claims with the Board. Following review, upon a motion duly made by Director Johnson, seconded by Director C. Jenkins and, upon vote, unanimously carried, the Board ratified the claims totaling \$51,859.79 as presented.

LEGAL MATTERS

2024 Operating Plan, including Preliminary Draft Budget: Attorney Dykstra presented Operating Plan and Ms. Bartow presented the draft budget with the Board. The Board reviewed and discussed the budget highlights, AV, mill levy, timeline and next steps. Following review and discussion, upon a motion duly made by Director C. Jenkins, seconded by Director Johnson and, upon vote, unanimously carried, the Board approved the 2024 Operating Plan including the draft 2024 Budget.

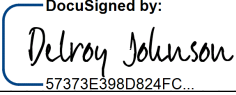
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director C. Jenkins, seconded by Director Johnson and, upon vote, unanimously carried, the Board adjourned the meeting at 9:23 a.m.

Respectfully submitted,

By  Secretary for the Meeting
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Delroy Johnson
djohnson@norwood.dev
Director
Various Districts
Security Level: Email, Account Authentication
(None)

Signature

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Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/27/2023 4:42:33 PM
Certified Delivered	Security Checked	12/28/2023 8:49:47 AM
Signing Complete	Security Checked	12/28/2023 8:50:02 AM
Completed	Security Checked	12/28/2023 8:50:02 AM
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