

POWERS & WOODMEN COMMERCIAL BUSINESS IMPROVEMENT DISTRICT

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: November 17, 2020

TIME: 10:00 a.m.

LOCATION: **DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference use the below link:

[Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzQyYjgzMTctNjk3Yi00NTkxLTkyMWQzZGY5NzYxNzI50GEz%40thread.v2/0?context=%7b%22Tid%22%3a%224aa468e-93ba-4ec3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225acb2ee9-0c6a-434f-b826-75c9b8c2cad0%22%7d)

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzQyYjgzMTctNjk3Yi00NTkxLTkyMWQzZGY5NzYxNzI50GEz%40thread.v2/0?context=%7b%22Tid%22%3a%224aa468e-93ba-4ec3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225acb2ee9-0c6a-434f-b826-75c9b8c2cad0%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 820 619 72#

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expires</u> |
|---------------------------|---------------------|---------------------|
| Timothy Seibert | President | May, 2023 |
| Christopher S. Jenkins | Vice President | May, 2023 |
| Vacant | | May, 2022 |
| David D. Jenkins | Secretary | May, 2023 |
| Delroy Johnson | Assistant Secretary | May, 2022 |

I. ADMINISTRATIVE MATTERS

- A. Call to Order and Approve Agenda

B. Declaration of Quorum/Director Qualifications/Disclosure Items

C. Community Comment for Items Not on the Agenda (3 minute limit per person)

D. Acknowledgement of Frederick Veitch's Resignation from the Board of Directors

E. Discuss Vacancy on the Board of Directors

F. Review and Consider Approval of Minutes from the May 27, 2020 Special Board Meeting (enclosure)(pg.)

G. Discuss District Insurance, Review Renewal Schedule & Authorize Renewal of District Insurance & SDA Membership for 2021 (enclosed) (pg.)

II. FINANCIAL MATTERS

A. Review and Consider Acceptance of Unaudited Financial Statements as of September 30, 2020 (enclosed) (pg.)

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- B. Review and Consider Ratification of Previous Claims and Approval of Current Claims (enclosed) (pg.)
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- C. Review and Consider Approval of 2020 Audit Engagement Letter with Biggskofford (enclosed) (pg.)
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- D. Conduct Public Hearing to Consider Amending 2020 Budget; Consider Adopting Resolution Amending 2020 Budget, if necessary (enclosed) (pg.)
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- E. Conduct Public Hearing to Consider Adoption of 2021 Budget, Appropriate Expenditures, and Certify Mill Levy; Consider Adoption of Resolution to Adopt 2021 Budget, Appropriate Expenditures and Certify Mill Levy (enclosed) (pg.)
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III. LEGAL MATTERS

- A. Review and Consider Approval of the resolution Providing for Directors Exclusion from Workers Compensation Coverage (enclosed) (pg.)
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IV. MANAGER MATTERS

A. Review and Consider the Resolution Concerning Annual Administrative Matters

B. Resolution regarding Exclusion from Workers Compensation Coverage (enclosed) (pg.)

V. OTHER BUSINESS

A. Confirm Quorum for the Next Regular Meeting

VI. ADJOURNMENT
